

# SECURE CONTINUATION OF OPERATIONS

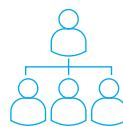
HOW YOU CAN CONTINUE RUNNING  
YOUR BUSINESS PROFESSIONALLY DURING  
A SHUTDOWN AND INTERIM OPERATION

## HOW WELL PREPARED ARE YOU FOR WORK IN CRISIS MODE?

- › Are you aware of your growing responsibility to your company in times of crisis?
- › Do you know what changes you face, especially in the short term?
- › Do you know exactly what resources you have?
- › Are you adapting your work processes to the new work environment?

Can you answer 'yes' to all of the above questions? Or would you like more information on one or more categories? Let's have a virtual cup of coffee together and discuss your questions. We are here to help!

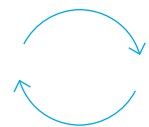
## THESE ARE THE TOPICS YOU SHOULD NOW HAVE ON YOUR RADAR:



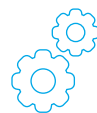
Organization



Security



Internal processes



Resources and  
operations



Management



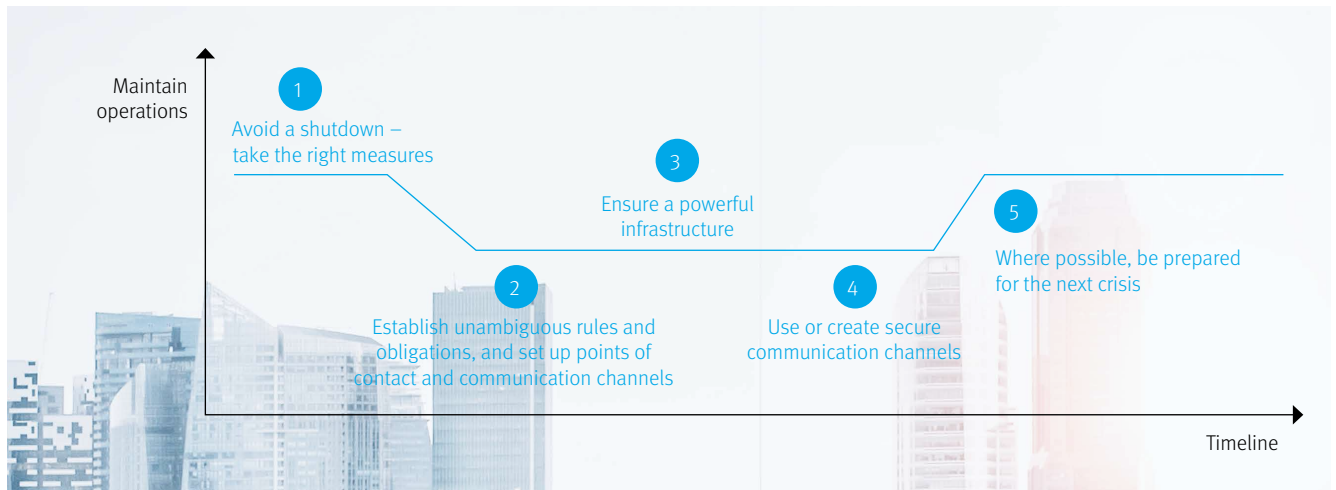
Workplaces

# "I'LL SIMPLY TAKE MY COMPUTER WITH ME..."

Unfortunately, it's not that simple. Risks quickly result if an organization does not properly regulate home offices, especially with regard to the security of data and information flows. Nonetheless, the home office is one of the measures recommended by the BSI (German Federal Office for Information Security) for coronavirus protection. Overall, the goal is to find pragmatic solutions. You not only have to enable your employees to keep working, but also ensure confidentiality, availability and integrity.

We would be pleased to help you choose the right steps for you – and to provide ongoing support if required.

## THE TOP 5 TIPS FOR YOUR IT SECURITY



### ORGANIZATION, COMMUNICATION AND RULES

Have you provided all stakeholders with sufficient information and established clear, unambiguous and binding rules for the reorganization?

### WORKPLACES AND WORKSTATIONS

Are you facing the logistical challenge of quickly relocating workplaces to home offices? Are in-house relocations required? Do you need to help employees establish home offices?

### IT INFRASTRUCTURE AND HARDWARE RESOURCES

Do you know your IT requirements? What measures do you need to take right now? What are the current hardware requirements for active your technology? Are your IT systems securely configured? How will you prevent overload of your IT? Can you secure the required bandwidth?

### SECURITY

How will you ensure the protection of sensitive and confidential data and documents? How will you prevent misuse and cyber attacks?

### DATA BACKUP

Mobile IT systems are much more susceptible to destruction, transport damage, unsuitable ambient conditions, and improper storage! Do you have expanded redundancy concepts? Is continuous data backup ensured?

### BUSINESS CONTINUITY MANAGEMENT

You must ensure that you continue to comply with statutory requirements. And protect yourself against any possible new waves of infection. What temporary adaption and organizational measures are required and organized, and what can you change long-term?

### WE ARE AT YOUR SIDE

- › With our expertise in building security and our BSI IT Grundschatz (basic protection) competency, we are your tried and tested contact – **now more than ever!**
- › Have you seen our checklist for structured workplace relocation? If not, please request it from: **sicherheitsberatung@dreso.com**
- › Feel like a virtual coffee? We will be happy to advise you on your challenges in a relaxed atmosphere!!

### WHAT IF THE WORST CASE OCCURS?

What if the measures outlined are ineffective or are no longer on a scale appropriate to developments? What if building shutdown is the only choice? This scenario is covered in our 'Structured Shutdown of Buildings' flyer.

Your contact for professional support: [sicherheitsberatung@dreso.com](mailto:sicherheitsberatung@dreso.com)

**DREES &  
SOMMER**